

## Spalding University

### The Michael Minger Act Report for 2017 Activity Reported for Calendar Year 2016

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#### Section 1: Campus Security Authority

*List campus security authority personnel (definition at KRS 164.948(2)):*

- University President
- University Counsel
- Provost
- Campus Safety Director
- Resident Hall Director
- Student Life & Development Staff
- Dean for Enrollment Services
- Dean of Students
- Financial Aid Office
- Jones, Lang Lasalle Facilities Manager
- Service Solutions Staff, Housekeeping Manager

*Describe the extent and nature of enforcement authority of campus security authority personnel:*

Campus Safety officers and personnel are authorized to investigate all persons of a suspicious nature found on campus property. Campus Safety Department is responsible for the safety and welfare of all persons and facilities located on the campus. Authority to report any offenders of criminal law is given to select members of the Campus Safety and University Administration. Campus Safety Department works with Louisville Metro police Department/Louisville EMS/Louisville Fire Department and all Federal Agencies.

*Describe the working relationship of campus security authority personnel with state and local police agencies:*

Campus Safety works closely with the Louisville Metro Police Department 4th Division officers. The Louisville Metro Fire Department/Louisville Metro EMS is also a close collaborator on fire/medical emergencies and inspection. October 15, 2015 conducted a Active Shooter drill on the Spalding Campus with Louisville Metro Police/Fire/EMS. Communicate with local business and universities to share information.

## Section 2: Description of Information Programs

*Describe programs that inform students and employees about:*

### *(a) Campus safety and security*

Campus safety officers are certified in basic life support, if needed contact (502) 873-4444

Emergency Procedures Pamphlet:

[https:// www2.spalding.edu/emergency](https://www2.spalding.edu/emergency).

You can download on your cell phone. Pamphlets are also placed on every classroom & office door on campus.

Spalding University has (6) Emergency Call Boxes spread throughout the campus parking lots

Video Surveillance throughout campus/ Safety officers carry body cameras while on duty

24 hour escort program:

Campus safety provides a 24 hour escort service on campus to all student/faculty/staff i anyone fills unsafe just call campus safety

(502) 873-4444

Bicycle Registration:

Campus safety provides the opportunity for any member of the Spalding University community to register their bikes.

Operation Identification:

This service is offered to assist in the positive identification and/or recovery of lost or stolen items. The department will engrave driver's license numbers on valuables to assist in the recovery of such items.

Lost and Found:

Campus safety serves as the University's central depository for recovered items in order to safeguard them while assisting in their return to the rightful owner. Found property can be turned in to campus safety office 24 hours a day, 365 days a year. Inquires concerning lost property should be directed to (502) 873-4444 between 8am to 5pm, Monday through Friday. Property not claimed within 30 days is donated to charity or destroyed.

Motorist Assistance:

Jump-starts and vehicle are preformed by campus safety to assist members of Spalding University community.

### *(b) How to report a crime:*

Incidents of crime and security measures are maintained in a written and electronic log in the Campus Safety Department's office. There is website access to report crimes as well. Crimes specified by the Clery/Minger Acts are posted on the university web site: [www.spalding.edu](http://www.spalding.edu).

TIPS Line (873-4239)

Spalding University Crime Tips Hotline (873-4239) is designed to give community members the opportunity to communicate directly with the Safety Director 873-4239 gives people who have information a way to report information with a promise of strict confidentiality.

### *(c) How to prevent crimes:*

(The Spalding University way) "IF YOU SEE SOMETHING SAY SOMETHING" All new faculty, staff and students are giving a programs and services/safety tips pamphlet during there new hire/new student orienttions . Such information is logged by the Campus Safety Department, and resolutions of such reports are noted.Crime Prevention Programming:

Members of the campus safety Department conduct presentations for various groups in order to serve and educate the community on current crime trends. The program is designed to educate community members in the various ways to protect themselves from being victimized. Call (502) 873- 4444 to have an officer speak to your group.



### Section 3: Statements of Policies and Procedures

*(a) Provide the institution's policy statement on making Special Reports to the campus community of crimes that present a safety or security threat to students or employees. KRS 164.9481(d)*

Students, faculty and staff are notified about threat issues via incident specific emails, intranet communications, electronic mass alert system, phone calls, or visits by campus safety officers depending on the situation. Campus alerts: ([www2.spalding.edu/e2campus/alerts](http://www2.spalding.edu/e2campus/alerts))

Under warranted circumstances, timely alerts are distributed by email, text or telephone. Spalding's e2campus alert is an opt - in system, and the spalding community can sign up for the service at [www2.spalding.edu/e2campus/alerts](http://www2.spalding.edu/e2campus/alerts)

Students, faculty, and staff use this web site to stay informed about:

1. Changes in university status;
2. Adverse weather conditions;
3. Important issues concerning safety; and
4. Anything else that may disrupt normal operations.

*(b) If the institution provides student housing facilities, describe the institution's procedure for disclosing the existence or nonexistence of automatic fire suppression systems in on-campus housing facilities. KRS 164.9492*

Spalding University has two residential housing buildings Suites, Morrison Hall. Spalding University provides student housing facilities, provide the institution's policy for giving students with disabilities priority for first-floor housing. KRS 164.9495 (1)

(The residence Hall director and Disability Services work collaboratively with all the students who disclose disability needs and to prioritize room options when necessary.) living in the residence hall receive an online handbook that includes information on fire safety procedures. Residence Hall Director works with Campus Safety and Facilities to provide students with fire drills during the school year. Resident Assistants receive basic fire suppression training at the start of the Fall term. AED'S/First Aide kits are also located in both Residential Halls.

*(c) If the institution provides student housing facilities, provide the institution's policy for giving students with disabilities priority for first-floor housing. KRS 164.9495 (1)*

The Residence Hall director and Disability Services work collaboratively with all students who disclose disability needs and to prioritize room options when necessary.

*(d) If the institution provides student housing facilities, describe the institution's policy for maintaining a record of any on-campus housing assignment for students with disabilities, and the procedure for alerting safety and emergency personnel of the location of students with disabilities. KRS 164.9495 (2)*

The Residence Hall Coordinator, with the permission of a student who has disclosed a disability, will alert Campus Safety of room assignments and provide room assignment list in case of an emergency. Residence Hall also has universal design alerts such as flashing lights and audio alarms.

**Section 4: Crime Table**

<b>Crime Category</b>	<b>Total Campus Property Crimes</b>	<b>Residential Facility Crimes</b>	<b>Recognized, Leased, Owned, Controlled Property Crimes</b>	<b>Public Property Crimes</b>
Arson	0	0	0	0
Assault	1	0	0	0
Burglary	0	0	0	0
Criminal Damage	18	0	0	0
Manslaughter	0	0	0	0
Menacing	0	0	0	0
Motor Vehicle Theft	1	0	0	0
Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Offenses - Forcible	1	0	0	0
Sex Offenses - Non-forcible	0	0	0	0
Stalking	4	0	0	0
Terroristic Threatening	3	0	0	0
Theft	24	0	0	0
Wanton Endangerment	0	0	0	0
Weapons Possession	0	0	0	0
Prejudice: Bias - Race	0	0	0	0
Prejudice: Bias - Gender	0	0	0	0
Prejudice: Bias - Religion	0	0	0	0
Prejudice: Bias - Sexual Orientation	0	0	0	0
Prejudice: Bias - Ethnic	0	0	0	0
Prejudice: Bias - Disability	0	0	0	0
Arrest Only: Drug-related Violations	0	0	0	0
Arrest Only: Liquor-law Violations	0	0	0	0
Arrest Only: Other Alcohol Violations	0	0	0	0

## Section 5: Criminal Attempts Table

Crime Category	Total Campus Property Crimes	Residential Facility Crimes	Recognized, Leased, Owned, Controlled Property Crimes	Public Property Crimes
Arson	0	0	0	0
Assault	0	0	0	0
Burglary	0	0	0	0
Criminal Damage	0	0	0	0
Manslaughter	0	0	0	0
Menacing	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Offenses - Forcible	0	0	0	0
Sex Offenses - Non-forcible	0	0	0	0
Stalking	0	0	0	0
Terroristic Threatening	0	0	0	0
Theft	0	0	0	0
Wanton Endangerment	0	0	0	0
Weapons Possession	0	0	0	0
Prejudice: Bias - Race	0	0	0	0
Prejudice: Bias - Gender	0	0	0	0
Prejudice: Bias - Religion	0	0	0	0
Prejudice: Bias - Sexual Orientation	0	0	0	0
Prejudice: Bias - Ethnic	0	0	0	0
Prejudice: Bias - Disability	0	0	0	0

### Explanation for Criminal Attempts Table:

We had 0 Criminal Attempts.

**Section 6: Incidents Table**

<b>Crime Category</b>	<b>Total Campus Property Crimes</b>	<b>Residential Facility Crimes</b>	<b>Recognized, Leased, Owned, Controlled Property Crimes</b>	<b>Public Property Crimes</b>
Arson	0	0	0	0
Assault	0	0	0	0
Burglary	0	0	0	0
Criminal Damage	18	0	0	0
Manslaughter	0	0	0	0
Menacing	0	0	0	0
Motor Vehicle Theft	1	0	0	0
Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Offenses - Forcible	1	0	0	0
Sex Offenses - Non-forcible	0	0	0	0
Stalking	4	0	0	0
Terroristic Threatening	3	0	0	0
Theft	24	0	0	0
Wanton Endangerment	0	0	0	0
Weapons Possession	0	0	0	0
Prejudice: Bias - Race	0	0	0	0
Prejudice: Bias - Gender	0	0	0	0
Prejudice: Bias - Religion	0	0	0	0
Prejudice: Bias - Sexual Orientation	0	0	0	0
Prejudice: Bias - Ethnic	0	0	0	0
Prejudice: Bias - Disability	0	0	0	0
Drug-Related Violations	0	0	0	0
Liquor-law Violations	0	0	0	0
Other Alcohol Violations	0	0	0	0

Report run 8/31/2017