



TECHNOLOGY & ONLINE COURSES

Throughout the ASOT OTD Professional Program, you will enroll in multiple online and hybrid courses. All courses require you to access materials via the online learning platform Moodle. Some may have taken online courses, others may not have. The curriculum presented online is equivalent to material presented in lecture. Online courses allow flexibility. However, it is imperative to be prepared by reading the entire syllabus to know exactly what assignments are to be completed, and when they are to be submitted. One of the biggest keys to success in an online course is self-discipline. Each week assignments will be posted. There will be a variation of written assignments, discussion forums, watching videos and other activities that require participation. The power point below gives additional details in regard to online classes. The Auerbach School of Occupational Therapy (ASOT) at Spalding University supports the use of current technologies to advance classroom and online learning. Staying current with productivity/instructional technology is an essential part of your education. Students must have regular access to a computer and internet service throughout the course timelines to achieve success in this class. You need access to efficient use of the hardware and software listed below:

TECHNOLOGY RESOURCES & DEVICES REQUIRED THROUGHOUT THE PROGRAM

You need access to a computer with the following:

- A processor of 2GHz or faster
 - 4GB Ram or greater
 - A high-speed internet connection with a connection speed of 1.5 MB or better
- o The use of satellite and cellular connections may result in slowness or errors (timeouts, access problems).
- o The use of public access computers and internet (for example, at restaurants) may result in slowness or errors (timeouts or access problems). Public access computers may also have access challenges due to security firewalls within the university systems.
- Monitor and video card with 1024 x 768 or greater resolution
 - Keyboard and Mouse are recommended
 - A web camera capable of video web conferencing
- o ***Public access computers may not permit usage of web cameras.***

Your computer will need Microsoft® Windows or Apple® Mac OS:

Operating System	Minimum	Recommended
Microsoft® Windows	Windows 7	Windows 10 or higher
Apple® MacOSx	MacOSx 10.10	Latest version

Web Browser(s):

Windows Browser	Minimum	Recommended
Google® Chrome	48 or higher	Latest version
Mozilla® Firefox	45 ESR	Latest version
Internet Explorer	10 or higher	Latest version
Microsoft® Edge	38 or higher	Latest version

MAC OSX Browser	Minimum	Recommended
Apple® Safari	8 or higher	Latest version
Google® Chrome	48or higher	Latest version
Mozilla® Firefox	45ESR	Latest Version

Keeping your systems up-to-date will ensure you have easy ready access to course materials and will provide a more effective learning environment for you.

You must also have the technical skills to use the hardware and software that will ensure you are able to access and engage in the learning outcomes. You will have weekly online chats in a small group format through Zoom. Your ability to secure a stable internet service is vital for engaging in these meetings. If you do not have access to these technologies outside of the university, you can access Spalding internet in the Library or in the computer labs located within the Kosair Charities College of Health and Natural Sciences building. All students can access software discounts and review technology support and helpdesk services available to you through Spalding University. You can locate “how to guides” for using all campus technology required for this course and university communications through this link: <https://my.spalding.edu/depts/dept-it/Pages/HowdoI.aspx>

Mobile devices: You need to have access to a PC or Mac computer but can use a phone or tablet as a secondary device for Moodle access to course materials and to zoom meetings, yet the reliability and readability of materials may be impacted when using a mobile device(s).

PrepU Technology Support: You will need to access all course quizzes through the Lippincott PrepU product outlined within this syllabus. Student training and information on how to use this software is available at: <http://thepoint.lww.com/studentsupport>

Professional behaviors outlined within the ASOT student handbook and course learning through the use of technology and devices apply to the engagement within this course. Netiquette rules associated with the use of electronic devices and communication avenues for promoting a respectful, positive teaching-learning environment are required. More information on Netiquette within an educational setting can be found at:

<https://www.education.com/reference/article/netiquette-rules-behavior-internet/>